



FUNDRAISING GALA

DONATION FORM



PART 1

CONTACT INFORMATION

DONOR NAME (AS IT SHOULD APPEAR ON PRINT/PROMOTIONAL MATERIALS)

CONTACT NAME

WEBSITE

ADDRESS

CITY/PROVINCE

POSTAL CODE

PHONE

EMAIL

DATE

INCOME TAX RECEIPT REQUIRED YES NO

PLEASE SEE REVERSE FOR IMPORTANT INFORMATION ON CRA TAX RECEIPT REGULATIONS.

PART 2

SILENT AUCTION DONATION

DONATION WILL BE IN THE FORM OF GIFT CERTIFICATE MERCHANDISE

DESCRIPTION OF ITEM

RESTRICTIONS

MARKET VALUE \$

DELIVERY INFORMATION ENCLOSED MAILED BY MM / DD / YYYY PICK UP ON MM / DD / YYYY

PICK UP ADDRESS

TO ENSURE INCLUSION IN THE PROGRAM, ALL DONATION DETAILS MUST BE RECEIVED BY **JANUARY 31, 2019.**

QUESTIONS? GALA@PADS.CA OR 604.527.0556

RETURN FORM VIA EMAIL TO GALA@PADS.CA OR MAIL TO 9048 STORMONT AVE, BURNABY, BC V3N 4G6

THANK YOU FOR YOUR SUPPORT OF PADS!

IMPORTANT TAX RECEIPT INFORMATION

For a donation to be eligible for a tax receipt the donation must be given freely. If a donation is made because of a contractual or other obligation, it is not eligible for a receipt.

Pacific Assistance Dogs Society (PADS) may issue tax receipts for the following donated auction items:

TANGIBLE, MATERIAL GOODS

PADS may issue a tax receipt for the donation of tangible, material goods (items that are routinely sold for a specific easily-determined price). For example: XYZ Electronics donates a TV to the For the Love of Dog Gala.

Please note that in order for PADS to issue tax receipts, documentation of fair market value of the donated item is required.

GIFT CERTIFICATES THAT ARE NOT DONATED BY THE ISSUER

PADS may issue a tax receipt for the donation of a gift certificate when the donor has purchased the gift certificate and then donated it. For example: An individual purchases an XYZ Electronics gift certificate and then donates it to For the Love of Dog Gala. The donor cannot also be the issuer.

PADS cannot issue tax receipts for donated gift certificates where the donor is also the issuer or for any gifts of service, including but not limited to: hotel accommodation, event set-up, entertainment, air miles, loaned vacation property, time/skills/efforts from musicians, caterers, professional auctioneers, lawyers, professional photographers, etc.

Most companies that donate an auction item should not require a tax receipt because they can claim such a gift-in-kind contribution as a business expense.

Pacific Assistance Dogs Society advises all donors to check with their own financial advisor to determine how they can best utilize a contribution to their maximum advantage within Canadian Revenue Agency regulations